# **Precious Lambs Preschool COVID-19 Policies**

# Check-in and Check-out:

Staff members will wear masks. Families will be served one at a time, and the parent dropping off and picking up the child, as well as any siblings over 2 that are present, must wear masks. We will ask waiting families to stay 6 ft apart in line until it is their turn.

At check-in we will ask questions regarding symptoms such as cough and fever and if child or family has been exposed to COVID or if family members have had an illness with fever or cough.

We will do a daily temp check of children and staff with an infra-red no touch thermometer.

At pick-up time we will have a staff member releasing children. They will be released one at a time in order of the arrival of appropriate adult. Please no congregating at the door. Stay in line in your car and wait in line for your turn. Please pull forward to adjust car seats to make this as quick as possible for all.

We will be keeping records, but they will be only for our personal use unless a positive or presumptive case associated with the facility makes it necessary for us to cooperate with local health authorities. This record list will include temperature checks, health questions and name of person dropping off and picking up child.

#### **Strict Guidelines as to illness:**

If child or family has been exposed to someone who has tested positive or is a presumptive case, we asked that they self-quarantine for a minimum of 14 days and do not attend school.

We have changed all illness requirements so that children with any illness need to be symptom free for at least 72 hours before returning to school.

We will a have an area where children who become ill during class can be isolated until an adult listed on the Medical Form arrives to pick them up.

Please make sure there is always an adult available to come pick up your child in case of illness, injury, or emergency.

# Class Sizes:

We are limiting our class sizes to 10 children per class to begin the year. After 4 weeks, classes can increase in size to a maximum of 15 students. We have 3 different classes that meet at different times and/or different days. We always have 2 adult staff on duty. These classes are stable groups, meaning the children do not interact with the other class and the daily possible attendees does not change.

#### **Daily Cleaning and Distancing:**

At the end of each class day staff will wipe down and disinfect all tabletops, chairs, dishes, doorknobs and light switches.

Each student will have their own box of common supplies such as crayons, markers, scissors, and glue to be used exclusively by each individual student.

We will educate and reinforce practices of covering mouths when coughing or sneezing, using the inside of their elbows or a tissue. Used tissues will be thrown away immediately and hands will be washed.

Hand sanitizer will be available at all areas of the classroom and the use of encouraged as they change areas or centers.

Toys used in each class will be stored in bins and not shared between classes. After a week or two those toys will be cleaned and switched with the other class. This will keep the toys "new" to each class while maintaining healthy cleaning practices.

# Snacks:

For KEEP class only, Precious Lambs will provide a daily snack for students, as requested. The snack station will be open during free-play and KEEP students can come over individually, after washing hands, to enjoy their snack.

We love birthday celebrations but we ask that if a parent wants to bring something in for their child's special day they focus on trinkets or something that can be passed out at the end of the day and sent home with students.

# Face Coverings:

We are always requiring staff and students to wear masks . If a parent requests for a child to not wear a mask, they must cite a reason from the given DCFS exemptions.

# **Closures because of Illness:**

If there is a positive or presumptive case of COVID-19 in the facility, we will close the facility for a minimum of 14 days. This allows us all to self-quarantine and allows us time to do a thorough cleaning of the facility. There will be no refunds for emergency closings.

We are a staff of 4. If one of us or someone from our own households become ill, it may be exceedingly difficult for us to find a suitable substitute who is trained in these procedures. We may need to close for a short time to keep us all safe and healthy.

These policies and procedures are being put in place for the Fall of 2020. We will adjust as necessary or relax them when we safely can. Our goal first and foremost in all of this is to keep our families safe. We desire to give your children the best preschool experience possible in this current situation.